



PRICE LIST OF BASIC AIRPORT SERVICES

1. BASIC HANDLING CHARGES FOR PASSENGER FLIGHTS

The prices are in **EUR**

| Passenger aircrafts Maximum take off weight- MTOW | Price in EUR |
|--|---------------------|
| To 15000 kg. | 13.00 €t |
| From 15001- 19000 | 300.00 € |
| 19001– 22000 | 350.00 € |
| 22001 – 28000 | 400.00 € |
| 28001 – 36000 | 550.00 € |
| 36001 – 44000 | 580.00 € |
| 44001- 51000 | 675.00 € |
| 51001 – 60000 | 725.00 € |
| 60001 – 67000 | 825.00 € |
| 67001 – 77000 | 950.00€ |
| 77001 – 87000 | 1.000.00€ |
| 87001 – 97000 | 1.050.00€ |
| 97001 – 107000 | 1.100.00€ |
| 107001 – 120000 | 1.150.00€ |
| Over 120001 kg | 10.00 €t |

Note:

- the basic price is calculated for two operations – landing and take-off.
- these flat rates shall be indivisible and shall have to be paid in full even if only parts of the services are utilized
- if some of the services of issues 1.2 and 1.3 are not used, it does not decrease the basic handling price.

1.1. DISCOUNT ON THE BASIC HANDLING CHARGES

| Activity | Discount |
|---|-----------------|
| No passenger check-in provided (only for scheduled traffic) | 10% |
| Flights which include leg between SKP & OHD, discount at first airport of departure | 50% |

| | |
|---|------------|
| If there is no scheduled flight for the last 12 months between Skopje or Ohrid Airport and any new destination, then these discounts will be applied for: the first 12 months of operation the second 12 months | 40% 15% |
| Diverted flight to OHD (due to meteo reasons at SKP) | 50% |
| Technical landing for non – commercial purposes without physical change of load | 50% |
| Return of aircraft at apron start position, with physical change of load | 50% |
| Flights for technical survey and repair of aircrafts of the domestic airlines, as well as other flights for non – commercial purposes | 50% |
| Flights for surveying recordings | 50% |
| Tourist flights, carrying tourists in RM, with arranged accommodation in the tourist centers of Macedonia | 100% |
| Flights for domestic air traffic | 50% |
| Return of aircraft at start position without physical change of load, by the request of a state institution | 50% |
| Military flights with military registered aircraft. | 50% |
| Training flights | 80% |
| Flights for control and calibration of the airport signage and navigation | 100% |
| Return of aircraft at apron start position due to bad weather | 100% |
| Humanitarian flights for R.M,on request of a governmental institution, search and rescue flights, fire fighting flights and flights of aircrafts of the Government of R.Macedonia, except for commercial purpose | 100% |

Note:

- All the discounts are calculated on the basic handling price of issue 1.
- If an operator qualifies for more than one discount, then only the discount of the highest value will apply.

1.2. SERVICES INCLUDED IN THE BASIC HANDLING CHARGE-APRON

1. Aircraft guiding to parking position and parking.
2. Placing and removing wheel chocks.
3. Placing and removing passenger steps.
4. Placing a stand-by fire extinguisher.
5. Guiding passengers to / from the aircraft.
6. Open and secure aircraft hold doors. Secure and lock aircraft hold doors when loading is complete.
7. Luggage (bulk/ULD) loading / unloading.
8. Ballast loading / unloading.
9. Luggage, transportation to/from the terminal building.
10. Liaise with fuel suppliers.
11. Toilette cleaning and disinfection.
12. Fresh water supply
13. Removing waste paper, bottles and glasses from aircraft seats.
14. Ashtray emptying.
15. Cleaning of the passenger cabin.
16. Cleaning of aircraft toilettes.
17. Aircraft pushing to start position.
18. Placing / removing tow-bar and push-back vehicle.
19. Signalization during the start of aircraft engines.
20. Arrange for deliver to the aircraft meteorological documentation and aeronautical information for each flight.
21. Obtain and monitor the Carrier's slot time allocation with the appropriate ATS.
22. Liaise with the Carrier's catering supplier.
23. Use of apron bus for passengers/crew

1.3. HANDLING SERVICES – TERMINAL BUILDING

1. Preparation, production and distribution of the necessary traffic documents.
2. Audio-visual information regarding the traffic and the data related to it.
3. Receiving and sending telex messages.
4. Provide or arrange for check-in positions.
5. Check-in of passengers and their baggage.
6. Delivering baggage.
7. Assistance to transit passengers and passengers with special requests.
8. Providing medical first-aid and transport of sick passengers.
9. Providing all necessary communications.
10. Provide or arrange for matching of passengers against established profiles and security questioning, as required.
11. Provide or arrange for identification of passengers prior to boarding, reconciliation of

boarded passengers with their baggage, passengers to identify their own baggage, as required, offloading of baggage of passengers who fail to board the aircraft.

12. Check and ensure that tickets are valid for the flight(s) for which they are presented. The check shall not include the fare.
13. By mutual agreement, check travel documents (passports, visas, vaccination and other certificates) for the flights concerned, but without the Handling Company having any liability.
14. Weigh and/or measure (as applicable), and tag checked and unchecked baggage. Effect the conveyance of checked baggage from the baggage check-in position to the baggage sorting area.
15. Enter baggage figures on passengers' ticket(s) and detach applicable flight coupon(s). Enter baggage figures for ticket less passengers, as mutually agreed for initial flight and subsequent flight(s).

2. HANDLING CHARGES FOR HELICOPTERS

1. The charge for helicopters is 50% of the basic handling charges for passenger flights.
2. The discounts of the handling charges, concerning the passenger traffic are valid for all the included handling services for helicopters. The basis for calculating the discounts is the established price of issue 1.

3. PARKING CHARGE

Up to 24 hours, **1.6 EUR** per ton of **MTOW**.
First 4 hours are free of charge.

4. AIRPORT TAXES

4.1. PASSENGER TAX

1. Passenger departure in international traffic (**from 05th dec 2005**)**11.50 EUR**
2. Departure of a transfer passenger.....**4.00 EUR**
3. Passenger departure in domestic traffic...**2.55 EUR**
4. There is no passenger tax for infants, transit passengers and passengers with **ID00** tickets.

4.2. SECURITY TAX

1. The security tax is paid for every passenger departing in domestic and international air-traffic, at airport Skopje and Ohrid, **6.00 EUR**
2. Infants, transit passengers and passengers with **ID00** tickets, do not pay the security tax.

5. HANDLING CHARGES FOR CARGO AIRCRAFT

1. The charge for cargo aircrafts – military or civilian is 50% of the basic handling charge for passenger traffic.
2. Basic handling charges discounts for passenger aircraft are applicable for all cargo aircrafts. The basis for calculating the discounts is the established price.

5.1. HANDLING SERVICES FOR CARGO AIRCRAFTS

1. Standard procedures for guiding, parking and starting the aircraft.
2. Placing and removing wheel chocks.
3. Placing a stand-by fire extinguisher.
4. Preparing, producing and distributing the essential traffic documentation.
5. Receiving and sending telex messages.
6. Providing the necessary information.
7. Open and secure aircraft hold doors. Secure and lock aircraft hold doors when loading is complete.
8. Liaise with fuel suppliers.
9. Placing / removing tow-bar and push-back vehicle.
10. Aircraft pushing to start position.
11. Signalization during the start of aircraft engines.
12. Arrange for deliver to the aircraft meteorological documentation and aeronautical information for each flight.
13. only positioning of GPU, without working

6. CANCELLATION OF FLIGHTS

Flight cancelled in a period from 3-12 hours before Schedule Time of arrival / departure, is charged 25% of the basic handling charge.

Flight cancelled in a period from 0-3 hours before Schedule Time of Arrival / Departure is charged 35% of the basic handling charge.

Not cancelled flight is charged 50% of the basic handling charge.

7. SURCHARGES TO HANDLING CHARGES

1. Night Handling, between 22:30-05:30 local time at airports Skopje is surcharged 25% of the basic handling charge.

- For time period 01:00-05:00, flat rate of 100 EUR will apply for one hour extension.
2. Every lost luggage report (AHL) on Airport SITA World Tracer Management System, is charged according to the table below:

| Status of transporter | Price in EUR |
|---|--------------|
| Member of World tracer & Management | 1.30 |
| Member of World tracer | 2.55 |
| Not member of World tracer & Management | 3.85 |

3. Submission of lost baggage to the passenger's house, in agreement with the airline, is charged 0.6 EUR per km.
4. For editing two or more boarding passes on check -in counter, airlines company shall pay **0,20 EUR** per departing passenger on international traffic.

8. CHARGES FOR EXTRA SERVICES

| Service | Unit | EUR |
|--|----------|--------|
| De/Anti-icing vehicle | | |
| - for A/C to 16 tons | | 75.00 |
| -A/C from 16-35 tons | one | 150.00 |
| - A/C from 35 – 100 t. | use | 220.00 |
| - A/C from 100 – 200 t. | | 280.00 |
| - for A/C over 200 ton | | 340.00 |
| Vehicle cancellation at apron is charged 50% of applicable charge. | | |
| Re-protection of aircraft with expired HOT is charged 100% | | |
| Hot water | | |
| - for A/C to 16 tons | one | 20.00 |
| - 16 to 35 tons | deicing | 45.00 |
| - 35 to 100 tons | | 75.00 |
| - 100 to 200 tons | | 125.00 |
| - for A/C over 200 tons | | 175.00 |
| De/Anti-icing, 25% fluid | liter | 1.10 |
| De/Anti-icing, 50% fluid | liter | 1.60 |
| De/Anti-icing, 75% fluid | liter | 2.10 |
| Anti-icing, 100 % fluid | liter | 2.60 |
| Manual Snow Removal | | |
| Manpower | man/hour | 15.00 |
| Vehicle | hour | 90.00 |
| Forklift 2.5 t | hour | 75.00 |

| | | |
|--|----------------|---------|
| Conveyor belt | hour | 75.00 |
| Follow me / Guiding | per A/C | 17.00 |
| Marshalling / Chocking | per A/C | 17.00 |
| Baggage cart | piece | 5.00 |
| Dolly cart | piece | 10.00 |
| Tractor | hour | 50.00 |
| Cargo loader | hour | 150.00 |
| Load/ unload goods for Passenger/cargo aircraft | per ton | 15.00 |
| Handling of overload ***/**** | per 500 kg | 80.00 |
| Man – power -unskilled | hour | 12.00 |
| Man – power -skilled | hour | 17.00 |
| Man – power - high skilled | hour | 25.00 |
| Physical identification of baggage up to 44 t MTOW | per aircraft | 75.00 |
| Physical identification of bag. over 44 t of MTOW | per aircraft | 150.00 |
| Aircraft physical security | man/hour | 25.00 |
| Standard inside aircraft cleaning | per ton MTOW | 1.00 |
| GPU positioning, 30 min included * | per A/C * | 70.00 |
| Ground power unit (GPU) | per 30 min | 30.00 |
| Air starter | per A/C engine | 50.00** |
| Air starter for other purposes | per 30 min | 50.00 |
| Passenger stairs | hour | 60.00 |
| Service stairs | hour | 30.00 |
| Catering van | per A/C | 10.00 |
| Special Catering Vehicle | per A/C | 45.00 |
| Lavatory service truck | per A/C | 60.00 |
| Potable water truck | per A/C | 60.00 |
| Push-back up to 100 t | per A/C | 150.00 |
| Push-back over 100 t MTOW | per A/C | 200.00 |
| A/C towing up to 100 t | per use | 75.00 |
| A/C towing over 100 t | per use | 125.00 |
| Apron bus – crew transfer | per trip | 10.00 |
| Apron bus – PAX transfer | per trip | 20.00 |
| Ballast sack | 25 kg | 5.00 |
| Handheld radio station | per day | 5.00 |
| Business Lounge | per PAX | 10.00 |
| Nitrogen | bottle | 15.00 |

* for cargo a/c first 30 min are not included

**per every engine mounted

***up to 5 pcs is free of charge

**** for every next 500kg surcharge of 20 eur

9. GENERAL CONDITIONS

- Every request of the airlines regarding other (additional) services not included in this pricelist, are to be issue of an extra agreement signed between the airline and the airports.
- The services will be made available within limits of possibilities of PEAS "Macedonia" and in accordance with the applicable IATA/ICAO rules, regulations and practices. If they differ .not considered necessary or possible to specify every detail of services being generally understood what such services comprise and the standards to be attained in their performance.
- The price of effected airport services represents indivisible price for all services included in description for a single service during arr and dep of same a/c.
- No payment reduction is applicable for unused but available services being offered to the user either they are performed by the user itself.
- It is to be considered that after being published general conditions and charges list are accepted by every user having operated and used PEAS "Macedonia" services.
- Each started unit has to be considered as the whole unit.
- **MTOW = Maximum structural take off weight of the A/C according to the airworthiness certificate quoted in metric tons. Each started ton of MTOW should be considered as the new whole ton.** If airworthiness certificate is not presented to airport operator than the biggest published MTOW for that type of aircraft will be used.
- If the A/C operator is not known the A/C owner shall be regarded as A/C operator until he has proven who is or was the A/C operator.
- Should several handling services be required at the same time, scheduled flights and aircraft operating on time shall be given priority.
- The charge for any other services not mentioned in this price list shall be assessed on the basis of the expenditure of equipment, manpower and material costs.

10. WAY OF CHARGING

- Invoicing and collection of the services rendered to scheduled airlines is made in accordance with signed contracts. Services rendered to non-scheduled carriers are collected in cash, prior to take-off.
- Domestic legal entities and physical individuals do the payment in EUR, in cash after the completed service or on the basis of a received invoice - in MKD converted according to the average rate of National Bank of R.M on the day of the completed service if paid in cash, i.e. on the day of payment upon an invoice.
- The foreign airlines, do the payment in EUR or in another convertible rate in cash or on the basis of a received invoice, within 30 days after making of the invoices
- The medium rate of the indicative list of National Bank of RM is used for the conversion in the day of payment.
- The way of charging is regulated by the Director of PEAS "Macedonia".

This Price List is valid from 27. April 2007.

11. CHARGES FOR SERVICES FROM CAA (CIVIL AVIATION AGENCY)

11.1 LANDING CHARGES

| MTOW | EUR per ton of MTOW |
|-----------------|---------------------|
| Up to 30 tonnes | 7.1581 |
| Above 30 tonnes | 7.6694 |

11.2 ATC CHARGES

The charge of Air Traffic Control services is
3.0678 EUR per ton of MTOW

11.3 LIGHTING CHARGES

The charge of Lighting is 25% of basic Landing charge